



A Children's Habitat
MONTESSORI SCHOOL

A CHILDREN'S HABITAT MONTESSORI SCHOOL

Lead Teacher in an Upper Elementary Classroom (Temporary position)

Contact: Amanda Lufkin, Office Manager

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Job Title: Temporary Lead Teacher in an Upper Elementary Classroom (8:00 AM – 3:00 PM)

Position Onset: August 12, 2021 – November 12, 2021 (Dates are flexible and subject to change)

School Description: Founded in 1972 as a [501(c)(3)] non-profit organization, A Children's Habitat is Indianapolis's longest-operating Montessori school and a member of the American Montessori Society. Habitat is rooted in the Montessori philosophy of respect for the development and potential of the whole child. Its Montessori environment offers a child-centered curriculum and an unparalleled experience where teachers and families strive together in support of a passionate, equitable, and just learning community. The school serves children ages 1.5 to 12 years in beautiful, developmentally responsive classrooms that call to the interests and needs of each student. Habitat is seeking a dedicated and visionary leader to guide daily operations and strategically steward the school toward institutional growth, sustainability, and maturity.

Although our strengths are many, these are the foremost:

- A strong identity rooted in our Montessori mission of *enriching minds and building community*.
- A passionate faculty empowered to master their craft and continuously model the core Montessori tenets of responsibility, organization, independence, and care for self, others and the environment.
- A learning environment where children are joyful, confident, respected, and respectful.
- A 12-year continuum of educational purpose and opportunity.
- A school community that possesses close, meaningful relationships and supports diversity, inclusion, and academic excellence.
- A 20,000 square foot outdoor classroom that extends opportunity for exploration, immersion, and stewardship.

Duties and Responsibilities

- Work with the Elementary team to prepare, implement, and maintain the Upper Elementary classroom environment.
- Meet the individual needs of children. Demonstrate the ability to relate joyfully.
- Maintain ongoing communication with team members. Maintain current, ongoing records.
- Maintain effective, detailed, and positive parent communication. Be proactive in sharing your knowledge with parents.
- Prepare and participate in parent conferences in the fall.

Requirements and Qualifications

- 4-year degree, preferably in education
- Montessori credential preferred
- Flexible, will work collaboratively as part of a team
- Self-driven to meet all student needs
- Loves to work with children and is passionate about Montessori education and philosophy

Application Instructions

Interested applicants should submit the following to alufkin@childrens-habitat.org

- Cover letter expressing interest in this position, specifically as it relates to Habitat's Mission and Values Statement
- Statement of educational philosophy
- Resume

A Children's Habitat Montessori School is an equal opportunity employer and does not discriminate in its employment practices on the basis of race, color, religion, sex, or national origin.