



A Children's Habitat
MONTESSORI SCHOOL

A CHILDREN'S HABITAT MONTESSORI SCHOOL – education
School Aide (part-time position)

Contact: Kylea Asher-Smith, PhD
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Job Title: School Aide (8:00 AM –1:45 PM, Monday through Friday)

School Description: The longest running Montessori school in Indianapolis and a member of the American Montessori Society (AMS), A Children's Habitat serves children ages 18 months through 12 years. Our mission is, "Enriching Minds and Building Community, Guided by the Principles of Dr. Maria Montessori." Since its inception in 1972, A Children's Habitat has offered a unique curriculum and unparalleled experience—where teachers and families join together to create a passionate community that fuels and guides the school.

Position Overview: We now welcome to our team a School Aide, who will assist us in meeting the developmental needs of our students using the Montessori method. This support staff, hourly position rotates around the building (i.e., all age groups and classrooms) to aid on a variety of levels.

Duties/Responsibilities:

- Facilitate a small group of "Early Care" students from 8:00 – 8:30 AM
- Support Lead and Assistant Teachers in meeting student needs (classroom-dependent)
- Assist in facilitating classroom and school transitions (e.g., drop-off and pick-up lines)
- Playground and lunch supervision
- Possible/occasional light clerical work

Requirements/Qualifications: Qualified candidates must have a love for children ages 18 months through 12 years of age, familiarity with and appreciation for the Montessori method, and a positive attitude. Being a flexible, team player is critical. Sense of humor welcomed!

Education/Training:

- Previous teaching or teaching assistant experience is a plus

Compensation: \$14/hour